

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, July 24, 2018
OPEN SESSION: (1 hr. 13 min. 10sec.)

CALL TO ORDER:

President Roman called the meeting to order at 5:59 p.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the "Open Public Meeting Act Statement".

ROLL CALL:

Brielle – Jim Langenberger, Fair Haven – Theresa Casagrande, Little Silver – Dr. Tim Sullivan, Ocean Twp. – Vinnie Buttiglieri, Sea Bright – Dr. Meg Fisher, Shrewsbury Borough – Paul Roman, Spring Lake – Liz Finnerty, Spring Lake Heights – Dr. Len Giles, Tinton Falls – John Mack, Wall Twp – Keri Pagnoni (departed 6:44 pm).

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Highlands, Boro of Monmouth Beach, Boro of Red Bank, Boro of Rumson, Boro of Sea Girt, Boro of West Long Branch

OTHERS PRESENT:

David A. Henry, Health Officer, Peggy Huie, Administrative Assistant, Michael Skudera, Tinton Falls Administrator (arrived 6:05 pm), Jodi Howlett, Esq. (arrived 6:10 pm)

MINUTES OF LAST MEETING:

OPEN SESSION:
June 26, 2018

VOTE: Unanimous

CLOSED SESSION:
April 24, 2018 (1st Session & 2nd Session)

Approved

May 22, 2018 (1st Session) held for August meeting
June 26, 2018 (1st Session) held for August meeting

COMMUNICATIONS:

Anti-Harassment Training Video was viewed by Commissioners
2018-2019 Fall Rabies Clinic Schedule
Invitations to MCRHC Town Administrators Day, October 11th, 2018 were given to the
Commissioners present.
Dr. Meg Fisher suggested the invitation be extended to our town mayors; all agreed, additional
invitations will be mailed.

HEALTH OFFICER'S REPORT:

The July 2018 Health Officer's Report (reflecting June 2018 activity), the June 2018
Conferences & Meetings, the June 2018 CDRSS Report, the PHN Monthly Activity Report and
the June financials were previously mailed/e-mailed.

Dr. Meg Fisher motioned to approve the Health Officer's Report (as previously e-mailed),
seconded by Theresa Casagrande.

VOTE: Unanimous

Resolution 2018-38
MCRHC CLOSED SESSION

Liz Finnerty motioned to enter Closed Session for the purpose of discussion Resolution 2018-
38 at 6:33 pm, seconded by Vinnie Buttiglieri.

VOTE: Unanimous

Peggy Huie exited the meeting. Tinton Falls Administrator, Michael Skudera, did not exit
Closed Session meeting.

At 6:37 pm, _____ motioned to exit Closed Session, seconded by
_____.

Ms. Huie rejoined the meeting.

AUDIT COMMITTEE:

No Report

CFO REPORT:

Report of Budget Line Items & total Dollars Spent to Date on Accreditation held for August
meeting.

CFO REPORT: (continued)

Resolution 2018-36

RESOLUTION TO AMEND THE 2018 BUDGET FOR A NEW ITEM OF REVENUE AND APPROPRIATION

Vinnie Buttiglieri motioned to approve Resolution 2018-36, seconded by Liz Finnerty.

ROLL CALL VOTE:

Brielle	Yes	Shrewsbury	Yes
Fair Haven	Yes	Spring Lake	Yes
Little Silver	Yes	Spring Lake Heights	Yes
Ocean Twp.	Yes	Tinton Falls	Yes
Sea Bright	Yes	Wall Twp	Yes

VOTE: 10 Ayes, 0 Nay, 0 Abstain
Motion Carries.

TREASURER'S REPORT:

Presented by Liz Finnerty, Treasurer. She briefly reviewed the Statement of Accounts for period ending June 30, 2018.

The Treasurer's Report was accepted as presented.

BUDGET & FINANCE COMMITTEE:

No Report

PAYMENT OF BILLS:

Liz Finnerty motioned to approve payment of the July 2018 bills in the amount of \$156,793.67 inclusive of \$92,313.11 monthly payroll. The motion was seconded by Dr. Meg Fisher.

ROLL CALL VOTE:

Brielle	Yes	Shrewsbury	Yes
Fair Haven	Yes	Spring Lake	Yes
Little Silver	Yes	Spring Lake Heights	Yes
Ocean Twp.	Yes	Tinton Falls	Yes
Sea Bright	Yes	WallTwp	Yes

VOTE: 10 Ayes, 0 Nay, 0 Abstain
Motion Carries.

HUMAN RESOURCES COMMITTEE: No Report

GOVERNANCE COMMITTEE: No Report

OPERATIONS COMMITTEE: No Report

Keri Pagnoni exited meeting at 6:44 p.m.

OLD BUSINESS:

August Meeting date is third Tuesday, August 21, 2018
Dr. Len Giles will call in for meeting.

HICMIC to be reviewed by CFO, with Resolution & Agreement for August meeting

Resolution 2018-37

RESOLUTION AUTHORIZING THE AMENDED AWARD OF A CONTRACT FOR PUBLIC HEALTH NURSING SERVICES FOR CERTAIN TOWNS WITH THE VISITING NURSE ASSOCIATION OF CENTRAL JERSEY, INC.

Attorney to review wording for changes.

Vinnie Buttiglieri motioned to approve Resolution 2018-37, seconded by Jim Langenberger.

ROLL CALL VOTE:

Brielle	Yes	Shrewsbury	Yes
Fair Haven	Yes	Spring Lake	Yes
Little Silver	Yes	Spring Lake Heights	Yes
Ocean Twp.	Yes	Tinton Falls	Yes
Sea Bright	Yes		

VOTE: 9 Ayes, 0 Nay, 0 Abstain
Motion Carries.

Wall Township Update – Commission President, Paul Roman met with Kate Kohri for Exit briefing, Jeffry Bertrand, administrator joined meeting. Vinnie Buttiglieri reached out to Jeffry Bertrand but had not heard back as of tonight’s meeting. Theresa Casagrande spoke with Mr. Bertrand and he expressed interest in keeping the door open.

OLD BUSINESS (continued)

NEW REVENUE PROPOSAL – Child Immunization Data Entry Services
Further discussion ensued and no decision agreed upon. Possibly conduct survey to see if pediatricians have enough interested for such a service to be provided by MCRHC.

Website Request for Proposals (RFP) Update
Deadline is August 15, 2018
Met with 1 group to discuss modernizing website and making it device friendly.

NEW BUSINESS

Resolution 2018-35

RESOLUTION TO ENTER INTO A SUBCONTRACT BETWEEN THE MONMOUTH COUNTY REGIONAL HEALTH COMMISSION #1 AND THE MONMOUTH COUNTY HEALTH DEPARTMENT FOR THE CHILDHOOD LEAD EXPOSURE PREVENTION (CLEP) PROJECT GRANT

Theresa Casagrande motioned to approve Resolution 2018-35, seconded by Liz Finnerty

ROLL CALL VOTE:

Brielle	Yes	Shrewsbury	Yes
Fair Haven	Yes	Spring Lake	Yes
Little Silver	Yes	Spring Lake Heights	Yes
Ocean Twp.	Yes	Tinton Falls	Yes
Sea Bright	Yes		

VOTE: 9 Ayes, 0 Nay, 0 Abstain
Motion Carries.

PUBLIC COMMENT PERIOD:

None

PRESIDENT'S REPORT:

President Roman made those present aware of the invitation to Town Administration Meeting on October 11, 2018.

AED has been delivered to MCRHC

Monmouth Beach is the first town in Monmouth County to pass ordinance restricting use of plastic bags, containers and straws.

GENERAL COMMENTS:

Next Month "HOT SHOT FOR TOTS" Awardees to be revealed.

There being no further business, the meeting adjourned at 7:16 pm on a motion by Vinnie Buttiglieri seconded by _____.

VOTE: Unanimous

Next Regular Meeting of the MCRHC #1 Commission will be held on Tuesday, August 21, 2018 at 6:00 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Peggy T. Huie

Peggy Huie
Administrative Assistant

Reviewed by,

David A. Henry

David A. Henry
HEALTH OFFICER