

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, July 28, 2020
(Open Session: 35 min.29 sec)

CALL TO ORDER:

President Giles called the meeting to order at 11:34 a.m. He then led the Regional Board of Health in the salute to the flag. President Giles next read the "Open Public Meeting Act Statement".

ROLL CALL (Remote except for President)

Allenhurst – Donna Campagna, Deal - Stephen Carasia, Fair Haven – Theresa Casagrande, Little Silver – Dr. Tim Sullivan, Loch Arbour – Marilyn Simons, Ocean Twp. – Vinnie Buttiglieri, Rumson – Therese Wollman, Sea Bright – Dr. Meg Fisher, Sea Girt – Diane Anthony, Shrewsbury Boro – Paul Roman, Spring Lake – Mary Anne Donahue, Spring Lake Heights – Dr. Len Giles (attending in person)

Upon completion of the roll call, the Secretary reported that 12 members were present.

ABSENT:

Boro of Brielle, Boro of Interlaken, Township of Middletown, Boro of Monmouth Beach, Boro of Red Bank, Boro of Tinton Falls, Borough of West Long Branch

OTHERS PRESENT:

David A. Henry, Health Officer (attending (in person), Micci Weiss, Esq., (remote), Heather Frketich, Commission Secretary/Office Coordinator (attending in person)

PUBLIC COMMENT PERIOD:

Public Comment Period

No Public Call Ins (Notification to phone in posted on Agenda)

MINUTES OF LAST MEETING:

***May 26, 2020 Regular Meeting**

OPEN SESSION:

Vinnie Buttiglieri motioned to approve the Open Session Minutes of May 26, 2020, seconded by Theresa Casagrande.

MINUTES (continued)

VOTE: Unanimous by those who were in attendance.

CLOSED SESSION:

N/A

COMMUNICATIONS:

None

CLOSED SESSION:

None

HEALTH OFFICER REPORT

The June 2020 Conferences & Meetings & Professional Trainings, the June CDRSS Report, and the PHN Monthly Report were previously mailed/e-mailed.

COVID-19:

Weekly Health Officer MCRHC Teleconferences with Mayors/Administrators/Municipal Staffs and Community members continue.

The Health Officer reports:

Youth Clusters are an issue in several towns in MCRHC jurisdiction.

July presented 150 confirmed cases, with 87 of those in individuals under the age of 25. To date, 5,000 cases looked at within the area covered by MCRHC and the Monmouth Public Health Consortium. There has been a lag time for lab results.

Executive Order – required LHDs to complete training on the CommCare Contact Tracing database by July 6, 2020. There are bugs to be worked out. MCRHC is onboarding nurses, Rutgers students who spend 1 day in office training with the Communicable Disease staff.

The State has assigned 2 retired Health Officers (formerly from Cumberland and Somerset Counties) to assist in handling the workload of assigning cases and reviewing school plans for the Fall.

The Cottage Food (home bakers' bill) passed in the State Senate. It is pending State Assembly vote and Governor's signature. LHDs have been written in.

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Approved Minutes August 25, 2020

HEALTH OFFICER REPORT (continued)

This would be a state mandate for which LHDs do not receive payment. The proposed \$300.00 permit fee to operate in this manner would go to the Stat, however the LHDs would be responsible to inspect the locations that apply.

We have been working with a number of schools as well as Monmouth University on the review of reopening plans in regard to COVID-19 safety measures.

A resolution to honor the contributions of William (Bill) Simmons to the MCRHC staff who passed away recently will be presented in August. Bill was the former MCHD Environmental Coordinator and worked with our REHS staff part-time in past years.

Dr. Sullivan inquired about the aforementioned COVID-19 cases involving young people. Are they generally not being hospitalized due to minor or no symptoms? The Health Officer with input from Dr. Fisher commented that from what they have knowledge of, this was true.

The Health Officer's Report was unanimously approved.

CFO REPORT:

No Report

TREASURER'S REPORT:

The Statement of Accounts for periods ending May 31, 2020 and June 30, 2020 were previously emailed.

The Treasurer's Report was accepted as presented.

BUDGET & FINANCE COMMITTEE:

A Committee meeting is requested to be held with CFO prior to Labor Day, if not sooner. The MCRHC contract with Red Bank ends as of August 31, 2020.

HUMAN RESOURCES COMMITTEE:

No Report

Union Contract is upcoming.

GOVERNANCE COMMITTEE: Following receipt of the attorney's memo of contract vs. member town findings - revisions and editing may continue as time permits by the Officers and HR Chair.

OPERATIONS COMMITTEE:

No Report, however security quotes being researched by staff.

AUDIT COMMITTEE:

No Report

CONSENT AGENDA:

Theresa Casagrande motioned to approve the Consent Agenda (5 resolutions), seconded by Dr. Fisher.

RESOLUTION 2020-36 Accept NACCHO COVID 19 Grant

RESOLUTION 2020-37 Amend Budget for New Item of Revenue/Appropriation Per the Health Officer, the 1st check has been received. The Finance Dept will submit monthly costs for reimbursement

RESOLUTION 2020-38 Approval to pay June 2020 Bills in the amount of \$ 133,634.59

RESOLUTION 2020-39 Approval to pay July 2020 Bills in the amount of \$ 134,730.55

RESOLUTION 2020-40 Honoring Ray F. English, Jr. Service to MCRHC (1972-1976)

ROLL CALL VOTE:

Allenhurst	Yes	Rumson	Yes
Deal	Yes	Sea Girt	Yes
Fair Haven	Yes	Sea Bright	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Loch Arbour	Yes	Spring Lake	Yes
Ocean Twp.	Yes	Spring Lake Heights	Yes

VOTE: 12 Ayes, 0 Nay, 0 Abstain
Motion Carries.

PRESIDENT'S REPORT

President Giles stated that the MCRHC staff continues to work very hard to respond to the challenges of COVID-19.

He also thanked the Health Officer for distributing 7/10 letter to our towns enforcing the messages to BE VIGILANT - . MASK UP - .AVOID COMPLACENCY.
and increase informative signage to residents, whenever and wherever possible.

O RDINANCES:

No Pending Readings, Introductions or Adoptions

OLD BUSINESS:

ACCREDITATION: Due to the current extenuating public health circumstances, the Public Health Accreditation Board (PHAB) has granted an extension deadline to September 2021. As the department workload is not expected to curtail through predicted future waves through to the first quarter of next year,

FINANCIAL DISCLOSURE FILING – July 31, 2020 DEADLINE.

Four of our members have not filed. They have been notified multiple times.

NEW BUSINESS:

RESOLUTION 2020-42

LANGUAGE LINE - Increase to 2020 Budget Line – expected use was for general communicable disease investigations and lead cases. Once COVID-19 hit, usage increased. The former \$1,000 annual cap set in Resolution 2020-18 passed on January 28, 2020. A \$4,000 increase is required based on projected need.

Vice-President Roman motioned to approve Resolution 2020-42, allowing the aforementioned increase for Language Line Services, not to exceed \$5,000 for 2020. The motion was seconded by Dr. Fisher.

ROLL CALL VOTE:

Allenhurst	Yes	Rumson	Yes
Deal	Yes	Sea Girt	Yes
Fair Haven	Yes	Sea Bright	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Loch Arbour	Yes	Spring Lake	Yes
Ocean Twp.	Yes	Spring Lake Heights	Yes

VOTE: 12 Ayes, 0 Nay, 0 Abstain
Motion Carries.

MCRHC VEHICLES - Per the first step of the MCRHC Sale of Capital Property protocol, Commission approval is sought to offer for two vehicles for sale to our towns. The Bookkeeper will research pricing, review with the Health Officer and distribute notice via email to Administrators/Clerks of our municipalities prior to the next meeting. MCRHC has received a Toyota Corolla and a Toyota Camry as replacement vehicles.

The vehicles to be offered are a 2008 Ford Fusion and a 2010 Chevy Impala.

Theresa Casagrande motioned to offer towns the two fleet vehicles for sale, seconded by Diane Anthony.

NEW BUSINESS (continued)

ROLL CALL VOTE:

Allenhurst	Yes	Rumson	Yes
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Fair Haven	Yes	Sea Bright	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Loch Arbour	Yes	Spring Lake	Yes
Ocean Twp.	Yes	Spring Lake Heights	Yes

VOTE: 12 Ayes, 0 Nay, 0 Abstain
Motion Carries.

OFFICE SECURITY – The staff is working on obtaining quotes for refrigerator/building security. One quote was received and Commissioner Anthony is helping to research a second. Discussion will be held at the August 25, 2020 meeting.

TOWN CONTRACTS – President Giles briefly mentioned updating our town contracts. He suggests including the names of the appointed Commissioner and Alternate within the body of the document. No opposition voiced.

He continued on to thank the Boroughs of Allenhurst, Deal and Loch Arbour for joining the quorum. While we, as many others, continue convening via the Zoom platform, a day time meeting may work best, although it is understood no one time suits all.

Committee meetings might also be scheduled via Zoom.

GENERAL COMMENTS:

Vice-President Roman took a few moments to comment on the serious problem that many contact tracers are facing, namely disrespect and a lack of participation for what they are working to accomplish – saving lives. Their calls are not for the purpose of gaining or sharing personal information. He urges town officials to work within their jurisdictions to support this public health protocol. He is working with other public health groups to prepare a PR campaign and Public Service Announcement (PSA) to be widely distributed. He will provide the Health Officer and Commissioners with the finished products, as they become available.

After brief discussion, President Giles determined the next Regular Meeting will be held remotely at 11:30 am on Tuesday, August 25, 2020.

There being no further business, the meeting adjourned at 12:06 pm on a motion by Dr. Fisher, seconded by Vinnie Buttiglieri.

VOTE: Unanimous

Next Regular Meeting of the MCRHC No.1 Commission will be held on Tuesday, AUGUST 25, 2020 at (11:30 A.M) at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Heather L. Frketich

Heather L. Frketich
COMMISSION SECRETARY

Reviewed by

David A. Henry

David A. Henry
HEALTH OFFICER