



## MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

### REGULAR MEETING

Tuesday, May 24, 2022  
Open Meeting

#### CALL TO ORDER:

President Giles called the meeting to order at 11:37 a.m. He then led the Regional Board of Health in the salute to the flag, and read the "Open Public Meeting Act Statement".

#### ROLL CALL

Brielle – Denise Murphy, Fair Haven – Melissa Newell, Little Silver – Dr. Tim Sullivan, Loch Arbour – Marilyn Simons, Monmouth Beach -Larry Bolsch, Rumson – Therese Wollman, Sea Bright- Paul Roman, Sea Girt – Diane Anthony, Spring Lake Heights – Dr. Len Giles, Tinton Falls -Doreen Hoffmann

Upon completion of the roll call, the Secretary reported that 10 members were present

#### ABSENT:

Allenhurst – Donna Campagna, Deal - Stephen Carasia, Interlaken – Lori Reibrich, Township of Middletown – Rich DeBenedetto, Spring Lake – Mary Anne Donahue, West Long Branch – Stephanie Dollinger

#### OTHERS PRESENT:

David A. Henry, Health Officer (attending in person), Nick DelGaudio Esq (remote), Gail Krzyzczuk, CFO (remote), Marita Kresge, Commission Secretary/Office Coordinator (attending in person), Peg Huie (Remote), Michaela Novo (Remote), Belvin Reed (Remote), Tom Rogers (Remote).

#### MINUTES OF LAST MEETING:

##### OPEN SESSION – April 26, 2022 (Open)

Paul Roman of Sea Bright motioned to approve the Open Session minutes of April 26, 2022, seconded by Doreen Hoffman of Tinton Falls.

Approved Minutes July 26, 2022

Voice Vote:  
Unanimous consent

CLOSED SESSION- April 26, 2022

Dr. Tim Sullivan of Little Silver motioned to approve the Closed Session minutes of April 26, 2022, seconded by Paul Roman of Sea Bright.

CLOSED SESSION- March 22, 2022

Paul Roman of Sea Bright motioned to approve the Closed Session minutes of March 22, 2022, seconded by Dr. Tim Sullivan of Little Silver.

Voice vote for the minutes of the both Closed sessions was unanimous consent.

**RESOLUTION 2022-38**

Resolution 2022-38 to enter into Closed Session

At 11:40 am Dr. Tim Sullivan of Little Silver motioned to enter Closed Session for the purpose of litigation or contract negotiation, seconded by Diane Anthony of Sea Girt.

Marita Kresge Commission Secretary and Dave Henry HO, Peg Huie, Michaela Novo, Belvin Reed PHN were placed in Zoom waiting room.

Regular meeting resumed at 12:17 p.m.

**CONSENT AGENDA**

**RESOLUTION 2022-39 –** Payment of Bills

**RESOLUTION 2022-40 –** QuickBook Annual Electronic Payment

**RESOLUTION 2022-41 –** 2022 Cash Management Plan

**RESOLUTION 2022-42–** Purchase of Lead Paint Analyzer

Paul Roman of Sea Bright motioned to adopt resolutions 2022-39, through 2022-42 seconded by Diane Anthony of Sea Girt.

Roll Call Vote:

Brielle	Yes	Rumson	Yes
Fair Haven	Yes	Sea Bright	Yes
Little Silver	Yes	Sea Girt	Yes
Loch Arbour	Yes	Spring Lake Hts	Yes
Monmouth Beach	Yes	Tinton Falls	Yes

VOTE: 10 Ayes, 0 Nay, 0 Abstain,  
Motion Carries

**HEALTH OFFICERS REPORT**

Approved Minutes July 26, 2022

Report was mailed to all commissioners. In addition, the inspectors are hard at work preparing to open beaches and pools, along with all their other inspections. Liz Hernandez has joined us as a part time inspector, and Justin Bautista has just sat for his inspector's exam so he will be hopefully joining the inspectors shortly.

From a Communicable Disease standpoint, we are again at a surge in our COVID numbers in Monmouth County, please continue to mask indoors, vaccinate & boost. We do have test kits at the office, and have distributed some to our towns, let me know if you need more.

#### HEALTH OFFICER'S UPDATE:

Grant Updates- For VPOC and Lead grants we are still waiting on Unique Entity Identifying Number (UEI) which has replaced DUNS number to receive grants. Our CFO has been working on this with assistance from the legislative aide from Congressman Chris Smith's office. They have asked for our continued patience as they work through this situation.

The vaccine grant does not require the UEI number.

Colts Neck is working with us on shared services so we will get a letter from them soon.

For FEMA, we need to make some modifications in order to submit for reimbursement, and should have that done by end of the week.

#### BUDGET & FINANCE COMMITTEE:

President Giles spoke to the challenges we are facing with the loss of Middletown and West Long Branch. With the recent loss of towns, we are looking at a shortfall of \$354,000 in revenue, however with our current surplus we can get by with only a 4% increase in town assessment through 2023, but after that we need another source of revenue to make up that budget shortfall or it will rest on the assessments of the towns.

President Giles turned the floor over to Dave Henry HO to address his thoughts on where these funds might be made up going forward.

Mr. Henry said the NJ Health Department will be providing the NJ Health Officer's Association \$100 million over the next two years. Although the distribution guidelines have not been defined, he is confident we will receive a fair share of these funds. Additionally, we are awaiting the reinstatement of Public Health Priority [Funding](#) which will be at least 10 million dollars distributed to the local health departments, and since we have now become accredited, we will be able to apply for additional federal grants we could not apply for previously. On a more local level, the [Lead Inspection Law](#) which goes into effect in July puts us in a position to present our services to the community and allows us to draw revenue from these services. We are committed and capable to compete for this work. We are also looking into the [licensing](#) of E-Cigarette and Vaping retailers. We will need to pass an ordinance, and there will be inspections involved but it is another source of revenue for us.

Paul Roman added that Senate Bill S2413 is presently at the health committee of the Senate, we need all citizens to get on board to encourage our senators to push the bill through. It is cosponsored and non-partisan in the Senate and we have a companion bill in the Assembly. The Governor has already said he will sign this bill, but we need to get it out of committee. You can send a [letter](#) to voice your support of this bill, and it will be sent to the Senate Health Committee on your behalf through [www.njaccho.org](http://www.njaccho.org) you just need to include your contact information.

#### CFO REPORT:

Gail Krzyzczuk stated that she has no report at this time.

TREASURER'S REPORT:

The Statement of Accounts was distributed to all commissioners, but there was no report for today.

COMMUNICATIONS:

We received a notification from Sea Bright of Resolution 105-2022 reappointing Paul Roman to the Commission for the remainder of 2022.

There were several letters from Red Bank Regional High School Superintendent, Ocean Twp. School Superintendent and Nurses, and Monmouth University thanking us for working with them over the past two years during the COVID Pandemic.

Additionally, we sent a letter to Senators Gopal, O'Scanlon, and Commissioner Oliver for access to American Rescue Plan Funding.

Dave Henry, HO received a letter from the Rutgers School of Public Health inducting him into Delta Omega Honorary Society of Public Health.

HUMAN RESOURCES COMMITTEE:

Mary Anne Donahue was not present today, but President Giles stated the HR Committee is working on revisions of the Policy/Procedure manual which will take some time.

OPERATIONS COMMITTEE:

No report at this time.

AUDIT COMMITTEE

No report

GOVERNANCE COMMITTEE:

No report

PRESIDENT'S REPORT:

President Giles shared that on Monday evening May 23, 2022 he, Dave Henry HO, and Paul Roman met with the Little Silver council at their invitation. Additionally, Cindy Weaver HO, Belvin Reed PHN, and Peg Huie were in attendance from MCRHC. Dave gave a great presentation. After Dave's presentation, he spoke to how fiscally responsible the Commission has been, that the majority of our towns see a savings with our assessment method. In the case of Little Silver, they have saved 50% over what they would have paid to the county. He confirmed that they would have no more than a 4% increase for the next year with us using our surplus to make up the difference. However, we know this is not a sustainable business model, but we asked that they give us the opportunity to work through this over the next year, and not make any commitments to leave at this time. After his presentation Paul followed up with a very nice presentation of his own.

Our towns need to hear something concrete from us, and we have our work cut out for us to seek out towns to join us, to continue to explore areas of revenue along with grants, and convince our towns to stay with us.

Dave added our service model is unbeatable, we provide a great service at a great price, it's what we have been doing and will continue to do.

ORDINANCES:

No Pending Readings, Introductions or Adoptions

PUBLIC COMMENT PERIOD:

None at this time

ACCREDITATION:

Dave Henry was proud to announce that today we received notification that we have been granted national Accreditation for five (5) years! Well done everyone! We are the first and only accredited health department in Monmouth County and the 5<sup>th</sup> in New Jersey.

NEW BUSINESS:

Financial Disclosure Statement – Complete

**Next Regular Meeting of the MCRHC No. 1 Commission will be held (via Zoom) on Tuesday June 28, 2022 at 11:30 A.M. at the regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.**

Respectfully submitted,

*Marita Kresge*

Marita Kresge  
COMMISSION SECRETARY

Reviewed by:

*David A. Henry*

David A. Henry  
HEALTH OFFICER

